# Where Does Our Work Intersect?

*Systems Integration Tool*

**Steps for completing the tool before partnership is formed**

1. Map your communities' resources and identify potential partners
   What is Being Done to Address this Issue? Resource Mapping Tool
2. Acquire copies of potential partners' strategic plans
3. Conduct an analysis of each potential partner's programs and activities serving children/youth in target population
4. Identify areas that integrate with your potential partnership's initiative
5. Use the information gathered in steps 1-4 to complete the table below

**Suggestions for completing the tool with an existing partnership**

- Distribute the form to all of your partners and have them each fill out the functions for their respective organizations
- Include work on "systems integration" as a standing item on your partnership's meeting agendas
- Rotate the locate of your partnership meetings and complete each partner's functions during their turn as host
- Use a document sharing program (e.g. "Google Drive") to complete

| FUNCTIONS | PARTNER A | PARTNER B | PARTNER C | PARTNER D |
|---|---|---|---|---|
| Who Cares as Much as You Do? Identifying Potential Partners | | | | |
| **Organizational Structure** How are authority and responsibility distributed? | | | | |
| **Target Population** Who is served by this partner/program? *(age group, eligibility criteria, etc.)* | | | | |
| **Services Budgeted for Children/Youth** How much funding is set aside for children/youth within the target population? For what services? | | | | |

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| **Key Players**<br>Who has a voice and an interest? Include names of respected and influential community members, elected officials. | | | | |
| **Referral Process/Reporting**<br>What is the process for directing those in need to partner's services? | | | | |
| **Decision Making**<br>Who has the authority to make decisions for the agency/program? *(person/entity)* | | | | |
| **Role/Responsibility**<br>What is this partner or program charged with accomplishing? *(by law or mandate)* | | | | |
| **Governance Power**<br>What board, committee, or other body oversees this agency/system or program? | | | | |
| **Integration**<br>What evidence from the partner's strategic plan demonstrates alignment/intersection with our partnership's work? | | | | |